



H003	Harmful Substance Policy
<b>Purpose</b>	This policy outlines the manner in which the schools will deal with harmful substances such as tobacco, alcohol and drugs.
<b>Authority</b>	<p>Tobacco Products Control Act 2006 – legislates against smoking in enclosed places</p> <p>Occupational Safety and Health Act 1984 requires an employer, so far as practicable, to provide and maintain a working environment in which the employees are not exposed to hazards.</p> <p>Dept of Education &amp; Training – Smoking in the Work Place 10 July 2008</p> <p>Dept of Education &amp; Training – Alcohol on School Premises 27 Dec 2007</p> <p>Dept of Education &amp; Training – Excursions: off School Site Activities 1 July 2003.</p> <p>Dept of Education &amp; Training – Staff Conduct 13 April 2006</p>
<b>Policy</b>	<ul style="list-style-type: none"> <li>• JCSA is a smoke free, alcohol free and drug free environment.</li> <li>• Students are not permitted to consume or possess alcohol, tobacco and tobacco products, illegal drugs and all implements associated with drug use at school and any school related activity including excursions and camps.</li> <li>• The principal is responsible for granting permission for functions to be held on school premises at which alcohol is consumed.</li> </ul>
<b>Delegation</b>	Principal
<b>Related Policies</b>	<p>Student Supervision (R002)</p> <p>Screening of Staff and Volunteers (CP005)</p> <p>Staff Code of Conduct (Prof006)</p>
<b>Date approved</b>	November 2009; October 2013, August 2019
<b>Next Review Due</b>	April 2024
<b>Review Authority</b>	Management
<b>Keywords</b>	Alcohol; tobacco; smoking; drugs; chemicals; excursions; camps; school related activities
<b>Authorised by:</b>	
<b>Chairman</b>	
<b>Date:</b>	
<b>Author / Reviewer</b>	Aniek Olde – November 2018



## H003

## Harmful Substance Procedure

- JCSA shall maintain a smoke free, alcohol free and drug free environment at all times. This includes but is not limited to:
  - any JCSA school building;
  - enclosed public areas;
  - grounds (including the land up to the boundaries on which buildings are located);
  - playgrounds;
  - in vehicles on school site; and
  - in vehicles transporting students either during or outside of school hours.
- This prohibition applies to all persons on the school site, including school camp and excursion venues, and applies to parents, students, staff and visitors.
- Students who are in offence of the above clause will be dealt with in accordance of the JCSA R002 Student Supervision and Discipline Policy. The parents will be informed.
- Whilst all staff share a responsibility for ensuring compliance with this policy statement, the Principal shall ensure that school staff comply. Staff members who breach this policy may be subject to disciplinary action.
- All staff members are to serve as a positive role model by their wholesome examples, positive dialogue, and restrained use of alcohol and tobacco products. The use of over-the-counter drugs capable of impairing the vigilance or judgement of supervisors is prohibited, unless prescribed for medical reasons. The use of over-the-counter drugs capable of impairing the vigilance or judgement of supervisors is prohibited, unless prescribed for medical reasons.
- Information about healthy living, awareness of potentials for harm and tactics for the prevention of harm shall be imparted to all students as part of the school's Health Curriculum.