



| PC002 | Fundraising Policy |
|-------------------------|---|
| Purpose | This policy provides guidelines for fundraising within the school. |
| Authority | Principal |
| Policy | Fundraising may be undertaken by parents, students or staff to raise money for a school-related purpose outside of long and short-term JCSA budgetary commitments, or for a worthy cause outside of the school. It may include the sale of goods or services. |
| Delegation | Principal |
| Related Policies | Healthy Eating (H009) |
| Date approved | May 2009; July 2012, July 2019 |
| Next Review Due | July 2022 |
| Review Authority | Governance |
| Keywords | Fundraising |
| Authorised by: | |
| Chairman | |
| Date: | |
| Author/Reviewer: | Pete Witten – April 2019 |



PC002

Fundraising Procedure

- Activities other than enterprise learning, must not negatively impact on student class time or jeopardize their academic performance.
- Collections for flowers or presents for those with ill health, weddings, anniversaries etc are **not** included in 'fundraising' as defined in this policy.
- Participation in fundraising is to be voluntary unless it forms part of an enterprise learning activity. Student health and safety may not be endangered during or by fundraising activities.
- Collected funds shall be managed by the School Bursar.
- Before any fundraising endeavours are undertaken, the Principal must be fully aware of and approve proposed student and staff involvement and the use of any school facilities and/or resources.
- All purposes/causes for fundraising must be in harmony with the Reformed principles.
- Parents must be fully informed about any fundraising involving their children.