



Prof006	Staff Code of Conduct Policy
Purpose	To provide guidance to staff in relation to their conduct at school.
Authority	Standards for Non-Government Schools 2018, Standard 12.1 e, f National Principles for Child Safe Organisations
Policy	Staff will be guided and directed in their conduct at school by the provisions of the Staff Code of Conduct.
Delegation	Principal
Related Policies	Child Protection (CP001) Physical Restraint (CP002) Harmful Substance (H003) Usage of Information & Communication Technology (ICT) (IT001) Mobile Phones (PC003)
Date approved	May 2019
Next Review Due	May 2021
Review Authority	Governance
Keywords	Staff code of conduct; teaching practice; respect; duty of care; OSH; professional relationships; electronic communication; alcohol; drugs; tobacco; conflicts of interest; gifts; benefits; bribes; confidentiality; copyright; intellectual property; grooming
Authorised by:	
Board Chairman	
Date:	
Author/Reviewer	Jolanda Mulder – May 2019



Prof006

Staff Code of Conduct Procedure

The school shall hold Staff to an adopted Staff Code of Conduct (see Appendix 1.)

The School's Staff Code of Conduct will be included in the Teachers Handbook

The Principal will ensure that:

- Current staff have read and signed the Staff Code of Conduct.
- New staff will receive the Staff Code of Conduct during the Induction process and will be required to sign it.
- At the beginning of every school year, staff are made aware of the requirements of the Staff Code of Conduct.
- Staff are aware of how to report breaches of the Code of Conduct.
- Reported breaches of the Staff Code of Conduct will be taken seriously and responded to a matter of urgency and priority.
- Staff are held to the provisions of the Code of Conduct and appropriate consequences, including disciplinary measures, are in place for infractions of the code.
- Matters relating to child abuse, including sexual abuse, will be reported to the relevant authorities. Reports of sexual abuse will be reported via the Mandatory Reporting procedures and will be reported to the Teacher Registration Board of Western Australia (TRBWA). (See CP001 Child Protection Policy for more details.)



Appendix 1 | **Staff Code of Conduct**

Saved separately