



PC010	Student Access to Premises and Facilities
<b>Purpose</b>	This policy regulates student access to school premises and facilities.
<b>Authority</b>	Work Health & Safety Act 2020 School Education Act 1999
<b>National Principles for Child Safe Organisations</b>	Principle: <b>8.</b> Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.
<b>Policy</b>	Students are not to access any part of the school premises or facilities without teacher supervision.
<b>Delegation</b>	The Principal
<b>Related Policies</b>	Student Supervision (R002)
<b>Date approved</b>	April 2024
<b>Next Review Due</b>	April 2027
<b>Review Authority</b>	School Committee
<b>Keywords</b>	Supervision; premises; facilities
<b>Authorised by:</b>  <b>Chairman</b>	
<b>Date:</b>	April 2024
<b>Author/Reviewer:</b>	C Brearley – March 2024



### VERSION MANAGEMENT

Version	Date Published	Changes Made	Author of Changes
1	Feb 2020		
2	May 2021	Added Version Management table.	J. Mulder
3	Apr 2024	Add NPCSO, update WHS act authority	C Brearley



## PC010

# Student Access to Premises and Facilities Procedure

As a general rule, students are not to access any part of the school premises or facilities without teacher supervision. The hours at which the students can access the school during which supervision is provided is from 8:15am to 3:30pm.

Times and places where the supervision is or may be of a more general nature:

- Student toilets and changerooms
- Student movement across the school, e.g. between lessons
- Small groups of students working outside the classroom (e.g. in the library, in the undercover area) where the classroom teacher supervises all groups in different locations.

Premises or facilities that students *may not* access without a teacher *directly* present:

- Storage areas (art, music, sport, science, resource room, manual arts, home economics, horticulture shed, etc.)

Premises or facilities that students may not access:

- Bike storage area (unless arriving or leaving school)
- Behind and in front of the church
- In front of school administration office (unless attending the office)

Premises that students can access during break times:

- Kindergarten and Pre-Primary students:
  - K-PP playground
- Year 1-3 students:
  - Primary undercover area
  - Mainly the small oval
- Year 4-6 students:
  - Primary undercover area
  - Mainly the large oval
- Year 7-10 students:
  - High school undercover area
  - Large Oval
  - Car park